



# WELWYN HATFIELD

## **EXECUTIVE MEMBER DECISION NOTICE**

### **LOCAL GOVERNMENT ACT 2000 SECTION 9E**

**1 EXECUTIVE MEMBER**

Councillor Fiona Thomson

**2 TITLE OF REPORT**

Extension of (Housing) M&E contracts

**3 DECISION TAKEN**

To extend the following contracts by one year (to 31/03/2023):

Openview	Communal Electrical Works
AJS	Door Entry
AJS	Fire and Emergency Works

To extend the following contract by two years (to 31/03/2024):

Stannah	Lift Maintenance
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As recommended by the general procurement board

**4 IF URGENT, REASONS FOR URGENCY**

N/A

**5 DETAILS OF EXECUTIVE MEMBER**

Name Cllr Fiona Thomson

Signature \_\_\_\_\_

Date this decision was taken \_\_\_\_\_ 26 October 2021 \_\_\_\_\_

Date of circulation/publication of this decision \_\_\_\_\_ 27 October 2021 \_\_\_\_\_

## **6 EXPLANATION/BACKGROUND:**

6.1 On 30<sup>th</sup> June 2021, the General Procurement discussed the extension of the four M&E contracts and agreed that it was in the best interests of the Council to extend these contracts further.

### **6.2 Legal Implications:**

The recommendation is in accordance with the Public Contracts Regulations 2015: there is provision in the contracts to extend them further

### **6.3 Financial Implications:**

None directly associated with this report

### **6.4 Risk Implications:**

None directly associated with this report

### **6.5 Other Implications**

None directly associated with this report

### **6.6 Alternative options considered and reasons for their rejection (if any):**

Consideration was given to reprocurring the services, but was decided that this was not in the best interests of the council.

## **7 BACKGROUND PAPERS USED TO INFORM THE DECISION**

7.1 Minutes of the General Procurement Board: 30<sup>th</sup> June 2021

## **8 DETAILS OF ANY MEMBERS OR OFFICERS WHO HAVE DECLARED AN INTEREST IN THIS MATTER AND NATURE OF ANY SUCH INTEREST AND ANY DISPENSATIONS GRANTED**

8.1 N/A

## **9 ADDITIONAL CONFIDENTIAL OR EXEMPT INFORMATION CONSIDERED**

9.1 Minutes of the General Procurement Board: 30<sup>th</sup> June 2021

Contact Officer: Andrew Harper, Procurement Manager  
[a.harper@welhat.gov.uk](mailto:a.harper@welhat.gov.uk) / 01707 357000

**From:** [Fiona Thomson](#)  
**To:** [Andrew Harper](#)  
**Cc:** [Alison Marston](#)  
**Subject:** Re: Extension of M&E contracts  
**Date:** 26 October 2021 17:37:51

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Many thanks Andrew.

Alison please take this email as agreement of the Executive Member Decision Notice below.

*"I confirm approval of the extension of M and E contracts, exercising powers delegated to me under paragraph 18 of the Cabinet Procedure Rules within the Constitution"*

Kind regards

Cllr Fiona Thomson  
Handside Ward  
Executive Member Housing and Climate Change  
Chair Welwyn Hatfield Dementia Action Alliance  
01707 395932

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